

Course Outline for 1-Day Spill Response Training

Who Should Attend: All persons with direct responsibilities for Spill Control; Plant Managers, J.H.S.C, H&S Reps, Maintenance, Internal Spill Response Teams, Loss Control Managers, Human Resource Managers, and Safety Co-ordinators should attend this training.

Maximum # of participants: 12

Prerequisites: Participant's will require on-site spill response kits and all associated PPE for the spill scenarios. This practical training will require the co-operation of surrounding departments at the workplace in order to carry out the spill drill. It will also require that the employer has site-specific spill procedures written and ready for use.

Duration: 1-Day

Record of Training: All participants who successfully complete this program will receive a "Certificate of Achievement."

Learning Objectives: At the conclusion of this training, participants will have practical knowledge of workplace spill response through providing the opportunity to have a workplace spill drill. A combination of lecture, DVD's, quizzes and group work are utilized for learning. This course is designed for small manageable workplace spills.

The following topics will be discussed with active class participation.

Time	Learning Objective	Structure and Content
08:00 - 08:15	Meet & Greet	Registration, Introductions, Review course schedule and objectives
08:15 - 09:00	Overview	Discuss legislative and other reasons for spill response procedures Explain key definitions associated with spill response.
09:00 - 10:00	Legislative Awareness Practical	Review WHMIS information Perform MSDS exercise Introduce other applicable legislation - O.Reg.851, Fire Code etc
10:00 - 10:15	BREAK	
10:15 - 10:45	Knowledge Visual	Proper application of Personal Protective equipment Appropriate contents for Spill Kits/Carts – demonstrate on-site kit/cart contents
10:45 – 11:00	Visual/Practical	View Spill Response DVD. Participants complete DVD quiz while watching DVD. Discuss answers to quiz.
11:00 - 11:30	Knowledge	Explain key points of general spill response procedures Explain Spill Control, Containment & Decontamination/Neutralize
11:35 - 12:00	Knowledge	Review importance of Spill Response Evaluation & Follow-up, Spill Form.
12:00 -12:30	LUNCH	
12:30 - 13:00	Knowledge Verification	Spill Response written quiz. Discuss answers.
13:00 - 13:30	Group work- practical spill drill preparation	Groups – Prepare for spill drill. Create spill scenario. Gather all supplies etc. Identify proper procedures to follow and all responders. Use MSDS or other resource material. Groups are to work through drill steps during preparation.
13:30 -15:00	Practical spill drill exercises	Each group will demonstrate a spill response by conducting a drill.
15:00 –15:15	BREAK	
15:15 -15:45	Practical exercise	Group presentations. Feedback on the drill.
15:45 - 16:00	Course Evaluation	Distribute and collect course evaluations